

**REGULATIONS FOR STUDENT CLUBS AND ASSOCIATIONS**  
**OF THE UNIVERSIDAD EUROPEA DE ANDALUCÍA**

**Explanatory Memorandum**

The Core Right of Association is enshrined in general terms in Article 22 of our Magna Carta, a Core right that can also be contemplated from a professional or group or class perspective. In this sense, Article 34 of Organic Law 2/2023, of University System, contemplates the possibility that student associations may be set up in the university academic sphere, whose specific aims would be oriented towards participation in university academic life, promoting the carrying out of cultural or scientific activities in its own bosom with full freedom and autonomy.

Similarly, this regulation includes the figure of the Club, defined as "a group of students with common interests and dedicated to activities of different kinds, mainly recreational, sporting or cultural activities within the University".

The Core right of association constitutes a sociological phenomenon as an instrument of participation and integration in society, and its exercise is regulated by Organic Law 1/2002, of 22 March, regulating the Right of Association.

In the Autonomous Community of Andalusia, Article 13.25 of its Statute of Autonomy assigns to this Community the implementation of State legislation in the subject of Associations. Likewise, Law 4/2006 of 23 June 2006 on Andalusian Associations regulates the associations that carry out their activities in Andalusia.

In view of the above, Universidad Europea de Andalucía, within the framework of its regulatory autonomy and through its Governing Council, hereby approves these Regulations, which will serve as a channel to channel the creation, development and promotion of Students' Unions and Clubs within Universidad Europea de Andalucía, which will enjoy full functional and budgetary autonomy, always respecting the legal system and the rules that are specific to our Institution.

## **Chapter I: General principles**

### **Art. 1.**

Student Clubs and Associations of Universidad Europea de Andalucía shall be considered to be all those that are constituted in accordance with these Regulations and carry out their activities within the scope of this University.

### **Art. 2.**

University Associations shall be governed by their Statutes, which, in all cases, shall be in accordance with the Constitution and the applicable Laws, both for their constitution and for the operation of their Activity, as well as with the University's own regulations. The Associations must commit themselves in the Statutes they draw up to ensure the good image and name of the University, to follow the guidelines established by the University and to collaborate with it in activities that are beneficial to the University, its students and the University Community as a whole.

The Clubs will comply with the University's regulations and the guidelines set by the University and, in their rules of action, will collaborate with the University in activities that are beneficial to the University, its students and the University Community as a whole.

The University may ask Associations and Clubs created under these regulations for a report on their activities with the schedule it deems appropriate and reserves the right to remove the Association's status from the University if the activities are not carried out in accordance with the provisions of these regulations or if they damage the image and reputation of the University.

### **Art. 3.**

The aims and actions of the Students' Unions and Clubs of Universidad Europea de Andalucía must be carried out in a climate of freedom, democracy and functional autonomy, respecting the fundamental rights of the rest of the members of the University Community in the exercise of their activities, favouring the full academic, personal and intellectual development of the student body as a whole.

### **Art. 4.**

For the sole purpose of combining the academic, teaching, material and personal needs of Universidad Europea de Andalucía and the place where the Students' Unions and Clubs will mainly develop their activities, such activities must be communicated in writing to the Department responsible for University Life according to the structure in force at the University (the "**Department of University Life**"), at least 15 days before the

event is to be held. However, any event that, due to its nature or special circumstances, cannot be announced at least 15 days in advance, may be held provided that the material and human resources are available and that it can be held without seriously jeopardising the rest of the activities already programmed. In the latter case, as in the previous case, a written request and authorisation will be required.

## **Chapter II: ASSOCIATIONS. On the constitution, the Articles of Association and the Statutes of the Associations.**

### **Art. 5.**

Students' Unions are independent legal entities and must be constituted by drawing up a Memorandum of Association:

- Clearly the declaration of will of all its founding members with Ability to act, to serve without profit motive to defend the interests of the university students, promoting and participating in the academic, cultural and intellectual life of the European University of Andalusia.

- The names of the members of the association's provisional University Governing Bodies

- Place and date of its constitution, all its pages being initialled by the founding students.

1. The founding members shall state in the Articles of Association their personal details and their affiliation to this University as students of an accredited degree, and shall also state the intended name of the Association. Denominations that contravene university principles, that do not comply with due decorum, that are not original or are contrary to the law, or denominations that may lead to confusion with other existing denominations, even if they are not related to university activity, shall not be included.

2. In order for the Association to be recognised as an Association of Universidad Europea de Andalucía, and its subsequent registration in the University Registry, this Founding Act must be signed by at least 10 students officially enrolled at the University. A lower number of official students may only be included if approved by the Academic Council and after a report from the Department of University Life, provided that it is justified that the aims of the Association are clearly beneficial to the University and to the University community.

3. Alumni and members of the University Community may also be members of the Associations.

### **Art. 6.**

The Statutes constitute the Core norm that will govern the life of the Students' Unions of Universidad Europea de Andalucía, and must contain at least the following points:

- Name of the Association.
- Address of the Association and premises if available.
- Purposes to be pursued.
- Governing bodies and form of administration. All matters relating to the composition, rules and procedures for the election of members and the quorum required shall also be set out.
- Procedures for acquiring and losing membership.
- Rights and duties of members.
- Foundation assets and expected financial resources.
- The use to be made of the association's assets in the event of dissolution, which must in any case revert to the Foundation of Universidad Europea de Andalucía in the case of assets acquired by means of aid or subsidies from the University.
- Territorial scope to which the development of its activities will be circumscribed.
- Criteria to ensure the democratic functioning of the association.
- Causes for dissolution.

Before the legal constitution of the Association, the founding members must fill in the form provided by the Department of University Life, in order to complete the formalities set out in Chapter VI.

### **Chapter III: CLUBS. On the creation of Clubs**

#### **Art. 6.bis**

Student Clubs must be constituted by filling in the form provided for this purpose by the Department of University Life, in which it is stated:

- The name of the Club, which shall in all cases respect university principles, due decorum, be original, in accordance with the law and not cause confusion.
- Address of the Club if available.
- Objectives of the Club and description of its activities.
- Club members: minimum of 10 students officially Enrolled at the University. Alumni and members of the University Community can be part of the Clubs.
- The names of the members of the governing bodies of the Club (coordinators) as well as the facilitating teacher.

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- The commitment to fulfil, on a non-profit basis, the defence of the interests of university students, promoting and participating in the academic, cultural and intellectual life of the European University of Andalusia.

#### **Chapter IV: REGISTRATION. Registration of the Association or Club**

##### **Art. 7.**

The founding members of the Association will submit to the Department of University Life the original of the founding act, a copy in triplicate of the Statutes of the Association and the corresponding File. In the case of Clubs, they will present the Creation Form for the purposes of their recognised status and their inclusion in the University's Register of Associations and Clubs.

Once the corresponding documentation has been submitted, and any other documentation that may be required by the Department of University Life, the latter will present a preliminary report on the Association for approval by the General Secretariat of the University.

The constitution of the Association or Club will only be approved when it has been constituted in accordance with the provisions of these Regulations, and its Statutes or File, and these are in accordance with the Law and the provisions of these regulations. The use of the name of the Universidad Europea de Andalucía will only be authorised for the use of the name of the Association or Student Club when its Statutes or corresponding Form indicate among the aims: to respect the good name, brand, image and prestige of Universidad Europea de Andalucía.

Once these formalities have been completed, their Pass shall be certified and a copy of the statutes of the association shall be returned.

##### **Art. 8.**

After approval by the University of the constitution of the Association or Club, the students responsible for the constitution shall carry out the procedure for the corresponding registration in the competent Public Register of Associations.

In the case of Associations, once the Association has been constituted and registered, the following documents must be sent to the Department of University Life:

- Copy of the certificate of registration in the competent Register of Associations, if applicable.
- List of founding partners.

- Composition of the Board of Directors, providing the location of its members, telephone number and contact address.

#### **Art. 9.**

1. The Department of University Life shall keep a Register of Associations and Clubs, in which all Associations and Clubs recognised by the University that meet the requirements established in the previous articles shall be registered. Once the definitive registration has been carried out, the interested parties shall be informed of their corresponding registration number, and the documentation shall be filed.
2. Once the Association or Club has been registered in the University Registry, the name of the Association or Club may be added to the name of the Association or Club as "Asociación/Club de estudiantes la Universidad Europea de Andalucía".
3. The Department of University Life will report on a quarterly basis to the Academic Council of Universidad Europea de Andalucía on the Associations and Clubs registered for the control of activities and compliance with internal regulations.
4. Any group of persons carrying out associative activities under the name of Universidad Europea de Andalucía, without due authorisation, shall have a period of one month in which to present a duly formalised proposal for authorisation together with the documentation required in these regulations. If, once this period has elapsed, associative activities that do not comply with these regulations are detected, the appropriate measures shall be taken.

#### **Art. 10.**

The modification of the Statutes must be approved in an extraordinary general assembly following the procedures established for the constitution. This modification of the statutes shall take effect after registration in the University Register and in the competent Public Register of Associations.

### **Chapter V: The Life of Students' Unions and Clubs**

#### **Art. 11.**

In accordance with budgetary availability and organisational resources, Universidad Europea de Andalucía will collaborate in the development of its own Activities and in the fulfilment of its associative aims.

**Art. 12.**

Students' Unions and Clubs shall be self-financed by the fees of their associates and members, as well as by the exercise of their own activities, without prejudice to the material and personal support that Universidad Europea de Andalucía may contribute.

**Article 13.**

The Associations and Clubs will have to carry out at least one activity per semester with measurable impact in accordance with the criteria and guidelines set by the Department of University Life and duly communicate it to the communication channels available to the University Community.

All Associations and Clubs must submit within the last semester of the Academic year (May/June) a report and forecast of projects for the following year.

In any case, the following documents must be submitted to the Department of University Life:

- a) Report on the Activities carried out in the previous academic year.
- b) Forecast of projects, activities and budget for the following Academic year
- c) Updated list of associates Enrolled in the University.

The continuity of the activities of the Association and Clubs for each year will be reviewed by the Department of Student Services following a report from the Faculty or Faculties affected by the cross-curricular clubs.

**Article 14.**

Students' Unions and Clubs that do not carry out any activity during an academic year, that do not maintain a minimum of 10 students enrolled at the University as members or that fail to submit any of the mandatory documents indicated in art. 13 will be considered inactive, and the rights corresponding to their recognised status as an Association or Club of Universidad Europea de Andalucía will be held in Failure.

Inactive Associations may be reactivated at any time, if they submit to the Department of University Life of the University an updated list of members enrolled at the University, as well as their real and effective project of activities for the academic year.

**Art. 15.**

1. Students' Unions and Students' Clubs shall be dissolved for the following reasons:

- By the will of its members, as well as for the reasons provided for in the articles of association.
- For the reasons provided for in Article 39 of the Civil Code.

- By court judgement.
- In the case of Associations: For lack of registration in the competent Register of Associations.

2. Associations and Clubs shall lose their status as an Association or Club of the University:

- By declaration of the University of lack of activity for two years.
- For carrying out activities that damage the name of the Universidad Europea, its prestige or that of the members of the University Community.

The dissolution of the association or the loss of its status as an Association or Club of the University is automatic cause for cancellation in the University Register and consequent loss of recognised status or grade as an Association or Club of Universidad Europea de Andalucía.

## **Chapter VI: The Rights and Obligations of Students' Unions and Clubs**

### **Art. 16.**

Students' Unions and Clubs recognised by Universidad Europea de Andalucía will have the following rights:

- a) To participate, within the limits established in these Regulations and in accordance with the University's own applicable regulations, in the cultural, academic and intellectual life of Universidad Europea de Andalucía.
- b) To obtain, in accordance with the availabilities and budgets of Universidad Europea de Andalucía, the material and personal aid required to carry out activities.
- c) To make use, within the limits established in these Regulations and in accordance with the University's own applicable regulations, of the University's facilities and equipment.
- d) To organise, within the limits established in these Regulations and other applicable regulations, as many activities as may be necessary for the fulfilment of its statutory purposes.

### **Art. 17.**

Students' Unions and Students' Clubs recognised by Universidad Europea de Andalucía will be obliged to:



- a. Respect university courtesy in the development of their activities and comply with probity with the purposes entrusted to them.
- b. To keep the following books in an orderly manner: minutes, register of members and accounts, which, prior to their use, shall be duly legalised.
- c. To respect the rights of its members, as well as to comply faithfully with the regulations applicable to Universidad Europea de Andalucía and with the rest of the legal system.
- d. In the case of Associations, convene the General Assembly, which shall be made up of all the associated students, at least once a year in ordinary session, at which time the associates shall be informed of the activities carried out in the association, and the annual budget for the following year shall be presented and the accounts of the past shall be submitted for approval.

**Final provision**

It shall apply from the year 2025/2026.