

PROTOCOL FOR THE ENROLMENT, MONITORING, AND QUALIFICATION OF HIGH-PERFORMANCE, HIGH-LEVEL, AND SIMILAR ATHLETES

1. Introduction

The purpose of this Protocol is to help high-performance, high-level and similar athletes who are pursuing a Bachelor's Degree or a Postgraduate at the Universidad Europea de Madrid to adequately balance their academic studies with their sporting activities, and to comply with the provisions of Article 9 of *Royal Decree 971/2007, of July 13, Royal Decree on high-level and high-performance athletes*.

It applies to those who wish to study at the Universidad Europea de Madrid and who, at the time of their admission and enrolment process, or at any time during their year of Bachelor's Degree or postgraduate studies, find themselves in the circumstances detailed below and consider necessary to opt for some curricular adaptation due to their status as high-performance, high-level, or similar athletes.

2. Target audience

- 2.1. High-performance or high-level athletes in accordance with the characterization set out in Royal Decree 971/2007, of July 13, on high-level and high-performance athletes, which establishes the criteria to be taken into account in determining which athletes should be considered as such and which also assigns to the Technical Subcommittee for High-Level Monitoring, in its Article 8.3, the function of submitting proposals to the President of the High-Level Sports Assessment Commission so that the appropriate resolution on those athletes who achieve high-level grade may be issued.
- 2.2. Students who are professional athletes, as defined in Royal Decree 1006/1985, of June 26, which establishes that professional athletes are those who, by virtue of a regular type relationship, voluntarily engage in the practice of sport on behalf of and within the organization and management board of a club or sports entity in exchange for remuneration.

3. Procedure for the admission and enrolment process (or re-enrolment in successive years)

- 3.1. During the admission process, and in addition to complying with the provisions of the *Universidad Europea de Madrid Bachelor's Degree Admission Regulations* in force at any given time, those who find themselves in any of the circumstances described in the previous section and wish to apply for any curricular adaptation due to the above mentioned circumstances must submit

documentation to the Admissions Department that reliably proves their condition.

Without being exhaustive, such supporting documentation, duly signed if it is not an official document, may include the following:

- High-level athletes: must submit a certificate from the Higher Sports Council in accordance with Royal Decree 971/2007, of July 13, on high-level and high-performance athletes.

<https://www.csd.gob.es/es/alta-competicion/deporte-de-alto-nivel-y-alto-rendimiento/deportistas-de-alto-nivel-y-alto-rendimiento/solicitud>

- High-performance athletes:
 - Athletes from the *Comunidad Autónoma de Madrid* they may prove their status in accordance with the provisions of Decree 28/2023 of March 29, of the Academic Council, which regulates the requirements and procedure for recognizing the status of high-performance athlete in the Madrid Autonomous Region.

<https://sede.comunidad.madrid/autorizaciones-licencias-permisos-carnes/reconocer-deportista-alto-rendimiento>

- Athletes from other *Comunidades Autónomas*: they must apply for accreditation from the Higher Sports Council.

<https://www.csd.gob.es/es/alta-competicion/deporte-de-alto-nivel-y-alto-rendimiento/deportistas-de-alto-nivel-y-alto-rendimiento/solicitud>

Alternatively, they may request the certificate from their own regional federation.

- Those who, without being high-performance or high-level athletes as described in the previous points, are professional athletes as indicated in section 2.2. of this Protocol: the documentation required at any given time (for example, a valid employment contract).

- 3.2. This documentation will be received by the Admissions Department and assessed by the School or Faculty in which the interested party wishes to study. If accepted, the corresponding Faculty or School of the Universidad Europea de Madrid will establish, together with the Department responsible for student enrolment and the interested party, an enrolment plan adapted to the circumstances. The entire process must be documented by the corresponding Faculty/School, with the corresponding documentation file.



- 3.3. In order to provide advice regarding tuition and any necessary curricular adaptations, once the student has been admitted to the Universidad Europea de Madrid, and before enrolling for their first academic year, he or she must provide documentation reflecting his or her annual sports schedule. In subsequent academic years, the student must provide this same documentation (in addition to proof of high-performance, high-level, or professional athlete status) at the time of re-enrolment, and in any case before the end of the enrolment modification period for the First term and Second Term. In order to ensure the proper organization of any possible curricular adaptations, if these periods elapse without the student having provided the necessary documentation, it will not be possible to take advantage of curricular adaptations or other types of measures contemplated in this Protocol during that semester. However, in exceptional cases, other situations may be considered, at the discretion of the Dean of the School. Such approval must also be documented and filed in accordance with the procedure established for this purpose.
- 3.4. With regard to credit registration, students must comply with the provisions of Degree IV ("Credit Registration") of *the University's General Regulations for Official Bachelor's Degree Programs* and the provisions of the *Regulations for Official University Master's Degree Programs at the European University of Madrid*. However, they may seek advice from the person designated by the Faculty/School for guidance on both the number of credits they may enroll for and the selection of courses that, depending on their particular circumstances, are most advisable to enroll for in that academic year.
- 3.5. Similarly, with regard to remaining at the European University of Madrid, students must comply with the provisions of Article 4 of the *University's General Regulations for Official Bachelor's Degree Programs* and the provisions of the *Regulations for Official University Master's Degree Programs at the European University of Madrid*.

4. Curricular adaptations

- 4.1. Students who find themselves in any of the situations described in this Protocol may opt, after consultation with and approval by the person designated for this purpose by the Faculty/School, and provided that the requirements indicated above in this Protocol have been met, for the following curricular adaptations (which, in any case, may not entail a reduction in the competencies or academic content that each student must acquire as part of their educational process):
- 4.1.1. For students enrolled in Bachelor's Degree and Postgraduate on-campus delivery:
- a) they may obtain justification for their absences from compulsory classes (whether theoretical or practical, as indicated in the respective *Course Guides*)

if these classes coincide with their participation in official competitions, justified by certification from the sports federation or corresponding authority.

b) The percentage of excused absences will be in accordance with the characteristics of the respective qualifications and the adaptation plans established for each of them.

c) This justification shall be understood as independent of the provisions of Article 1.4 of the *Regulations for the Assessment of Accredited Bachelor's Degree at the European University of Madrid* for students enrolled in on-campus Bachelor's degree programs.

d) In exceptional cases, other situations may be considered at the discretion of the Dean of the School.

4.1.2. For students enrolled in Bachelor's Degree and Postgraduate programs in Blended learning or online delivery:

a) may justify absences from compulsory classes (whether theoretical or practical, as indicated in the respective course *guides*) if these classes coincide with their participation in official competitions, justified by certification from the sports federation or corresponding authority.

b) In exceptional cases, they may be considered as "other situations," at the discretion of the Dean of the School.

4.1.3. For students enrolled in Bachelor's Degree or Postgraduate programs in on-campus delivery, Blended learning, or online delivery:

a) may opt for an adjustment to the deadlines for submitting assessable activities during the semester (such as, for example, submission of assignments) with an extension of 10 calendar days for participation in competitions, provided that they give at least 15 calendar days' prior notice and adequately justify the impossibility of submitting the work on the originally scheduled date.

b) In exceptional cases, they may be considered as "other situations," at the discretion of the Dean of the School.

4.1.4. For students to whom this Protocol applies and who are enrolled in Bachelor's Degree programs in on-campus delivery, blended learning, or online delivery:

a) may opt for an adjustment of the dates of assessment activities during the semester (exams) in accordance with the *Criteria for the modification of dates for assessment tests* and the *Regulations on criteria for the modification of dates for assessment tests for online and blended learning qualifications* at the European University of Madrid, provided that the requirements set forth therein are followed.

b) In exceptional cases, they may be considered as "after situations," at the discretion of the Dean of the School