

BACHELOR'S DEGREE

Your access documentation guide

Access Documentation for foreign education system candidates

? WHAT IS THE ACCESS DOCUMENTATION

These are the documents you must submit to access the **BACHELOR'S DEGREE** you want to study with us.

See the documentation to be submitted based on your [previous studies](#) and see the [FAQs](#)

VERY IMPORTANT. Start the process with plenty of time. If your documentation requires authentication and an apostille, or you need to certify your prior studies, you will need to complete formalities that may take several weeks. See section 5 "Procedures" [here](#)

? SENDING YOUR DOCUMENTATION

1 If your documentation is **signed digitally**, you can send it:

If you have not formalized your enrollment: Through the [Pre-student Portal](#)

If you are already enrolled: On the [Student Portal](#), making a request and attaching the documents.

2 If your documentation is **NOT signed digitally**:

Make an appointment to submit it in person at your university's campus:

[Villaviciosa de Odón](#) | [Valencia](#) | [Canarias](#)

Or send a **certified copy of your original** documentation by registered mail to the Academic Secretary of your university.

📅 KEY DATE

You must submit your documentation along with your registration form. If You are already enrolled, You must provide it before the beginning of your classes.

DON'T WAIT UNTIL THE LAST MOMENT!

📍 Universidad Europea de Madrid

Dpto. Secretaría Académica
C/ Tajo S/N
28670 Villaviciosa de Odón, Madrid

📍 Universidad Europea de Valencia

Dpto. Secretaría Académica
Paseo de la Alameda N° 7
46010 Valencia

📍 Universidad Europea de Canarias

Inocencia García, 1
38300 La Orotava
Santa Cruz de Tenerife

📍 Universidad Europea de Canarias

Valentín Sanz, 27
38002 Santa Cruz de Tenerife

⚠️ IF YOU DO NOT SUBMIT THIS DOCUMENTATION:

- Your transcript will be closed.
- You cannot access the virtual campus.
- You cannot continue your studies.
- You cannot attend class or take exams.

If you prefer to have a specialized company process the accreditation of your high school diploma, you can take advantage of our agreement with **Homologation Student Services**.

To begin the process and consult the fees, contact them at info@hostudents.com