Your access documentation guide

Access Documentation for foreign education system or IB candidates



WHAT IS THE ACCESS DOCUMENTATION

These are the documents you must submit to access the **ADVANCED CAREER AND TECHNICAL EDUCATION** you want to study with us.

See the documentation to be submitted based on your <u>previous</u> studies See the FAQs

VERY IMPORTANT Start the process with plenty of time, as you will need to request the accreditation of your foreign high school diploma or International Baccalaureate at the Spanish embassy in your country or the Spanish Ministry of Education, or you must already have an accredited foreign university degree.



SENDING YOUR DOCUMENTATION

- 1 If your documentation is **signed digitally**, you can send it: Through the <u>Pre-student Portal</u>
- 2 If your documentation is **NOT signed digitally**:

Make an appointment to submit **a certified copy of the original** in person at your university's campus:

Villaviciosa de Odón Valencia

Or send a certified copy of your original documentation by registered mail to the Academic Secretary of your university.





REMEMBER You must submit the documentation **to be able to enroll**. The sooner you submit it, the sooner you can enroll.

DON'T WAIT UNTIL THE LAST MOMENT!

O Universidad Europea de Madrid

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Dpto. Secretaría Académica Paseo de la Alameda Nº 7 46010 Valencia



IF YOU DO NOT SUBMIT THIS DOCUMENTATION:

YOU WILL NOT BE ENROLLED

If you prefer to have a specialized company process the accreditation of your high school diploma, you can take advantage of our agreement with **Homologation Student Services**.

To begin the process and consult the fees, contact them at info@hostudents.com

