

OFFICIAL CALL FOR INTERNATIONAL STUDY STAYS

COURSE 2023-24. Universidad Europea Canarias

Do you want to study abroad next year? Universidad Europea offers you the possibility of studying in some of the most prestigious universities in the world through an Erasmus, Garcilaso or Bilateral stay.

1. Who can apply?

All undergraduate students enrolled at *Universidad Europea* who meet the eligibility conditions established in the International Stay Regulations and this call.

2. Presentation of applications and deadlines

To request an international stay, an online application must be completed in the Student Portal, in the *Estudiantes UE* section within the International Mobility section. Applications can be submitted **from November the 2nd to November 28th**, closing the call from that day.

Once completed, the system generates a PDF document that must be printed and stored in a safe place. It is the proof of having sent the request correctly. It is not necessary to submit any additional paper documentation to the International Mobility Department. Up to 3 destinations can be requested in order of priority, which can be either Erasmus, Garcilaso or Bilateral.

3. Participant scoring criteria

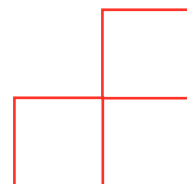
Each applicant will be assigned a score on the basis of which the available places of international stay will be granted. Said score will be calculated with the following criteria:

1. Average grade of the file at Universidad Europea including the qualifications of the recognitions up to the year immediately prior to the application. For new students without recognition in their access, a 5 will be considered.

4. Participant eligibility criteria

Likewise, all applicants must comply with the following minimum requirements:

1. Have passed at least 60 ECTS in their academic record at Universidad Europea in the course prior to the start of the stay. The stipulated minimum does not include recognized subjects.
2. Obtain a B2 level of English in the self-assessment test of the international stay application (available from the 28th of November, see point 5); or pass the English Language course corresponding to a English B2 level. In the case of not passing the self-assessment test sent by Universidad Europea, an official language certificate of level B2 or higher from the following institutions will be accepted alternatively:



- o Official School of Languages
- o Cambridge
- o TOEFL
- o IELTS

*The official scale should be checked at ACLES <https://www.acles.es/216-tablas-de-certificados-reconocidos-por-acles> as well as mesas lingüísticas of CRUE <http://acreditacion.crue.org/SitePages/Mesas-linguisticas.aspx>

3. In case of having made a previous stay, have completed it in its entirety, not having abandoned it without justified reason.
4. Meet the specific academic eligibility conditions of your requested destination, if any.
5. If the student has completed one or more Erasmus study stays in the past lasting one year or two semesters, they will not be eligible for another additional Erasmus stay.

The university reserves the right to reject a destination assignment in the event of a student's poor academic performance.

5. Language test

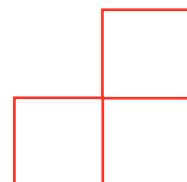
To be evaluated, students requesting an international stay must take an online English test through the following link: https://www.flexiquiz.com/SC/N/ UE_English_level_self-assessment This test will be done after of **November 28, 2022**, once the application deadline has ended.

6. Publication of a provisional list of rankings and ineligibility criterio. Term of allegations

- The publication of the provisional list of candidate students with their rankings and their non-eligibility criteria will be as of **February 16, 2023**. Said list will be published on the Student Portal, in the Estudiantes UE section within the International Mobility section.
- From the day of publication, the student will have a period of two business days to present the corresponding allegations in case of disagreement with their score or with their ineligibility, which must be sent by opening a Request-Ticket in the Portal of the student, in the International Mobility field. This ticket will be answered by the international mobility advisor, who in coordination with the body that assigns the places, indicating and reasoning to the student whether his allegation is appropriate before the definitive publication of the assigned places.

7. Competent body for the instruction and resolution of the procedure

The competent body for the instruction and resolution of this procedure for assigning places will be made up of the following people: Director of International Mobility and International Mobility Advisor of UE Madrid. Likewise, in order to review cases of ineligibility for academic reasons, this body will review and confirm the list of selected students with the area directors of the faculties.



8. Publication of final resolution: Rankings, ineligibility criteria, places awarded, places rejected and places on the waiting list

Once the allegations have been reviewed and resolved, the list with the places awarded, the places rejected, the places on the waiting list and the ineligibility criteria and rankings carried out by the competent body defined in the previous section; and taking into account the places available in each destination, the final resolution will be published on the Student Portal, in the Estudiantes UE section within the International Mobility section as **from February 20, 2023**.

9. Collegiate body for the granting of subsidies to participants

The collegiate body that formulates the proposal for granting Erasmus scholarships to participants before the start of any mobility will be made up of the following people: Director of International Mobility and Erasmus EU Madrid project coordinator.

10. Erasmus scholarship allocation

The places assigned in the Erasmus mobility modality may be beneficiaries of the corresponding Erasmus scholarship for studies. The scholarships and their amounts will be assigned and confirmed by the collegiate subsidy awarding body before the stay based on the funds received and the students selected. If there are more participants than available scholarships, these will be assigned based on the same ranking of this call; that is, based on the student's academic record from the undergraduate academic years prior to the academic year of the application.

The amounts and funds of Erasmus scholarships are being analyzed by the organism SEPIE and will be published in this official call annexed in the moment that they will be confirmed. Furthermore, the quantity of United Kingdom may differ from other European destinations.

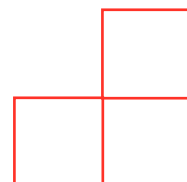
11. Acceptance of places

Once the position assignment has been published, all candidates must accept their granted place by accessing a place acceptance link that will arrive via email.

The deadline to accept the position is **February 27, 2023**.

Candidates who do not accept the position within that period will automatically lose their place.

From the moment the place is accepted, Universidad Europea will send the nominations to the partner universities for mobility during the 2023/2024 academic year.



12. Preparation of the stay

Once the place has been granted and accepted, the student must prepare their international stay in accordance with the procedures indicated in the International Mobility Student Guide 2023/2024. Please find it at the student portal, Blackboard international community.

13. Data protection

A disclaimer on data protection will appear in the online application for a place. If the student maintains said disclaimer activated, the student accepts that the following data associated with the student, such as the assigned destination university, the type of stay agreement, the length of the stay, the student's score in the call, the student's level of English, his / her file number and comments on the reasons for not student's eligibility in a requested destination or on the conditions of a conditional assignment, if applicable. In case of deactivating the disclaimer, said information would not be published and would be sent via email to the student.

Date: October 1st, 2022



Signed:

Andrés Abásolo Alcázar

Head of International Mobility department. Universidad Europea Madrid

