

## 1. OVERVIEW

<b>Subject area</b>	Health Law and Management Skills
<b>Degree</b>	Bachelor's Degree in Physiotherapy and Double Degree in Physical Activity and Sport Sciences & Physiotherapy
<b>School/Faculty</b>	Physical Activity and Sports Science & Physiotherapy
<b>Year</b>	2nd
<b>ECTS</b>	6 ECTS (150 hours): 3 ECTS (75 hours) of Health Law + 3 ECTS (75 hours) of Management Skills
<b>Type</b>	Compulsory
<b>Language(s)</b>	Spanish, french and english
<b>Delivery Mode</b>	On campus
<b>Semester</b>	2nd
<b>Year</b>	2024-2025
<b>Coordinating professor</b>	Cristina Toledo Huete
<b>Teacher</b>	Jorge Núñez Galán

## 2. INTRODUCTION

This is a core subject area taught in the second semester of the second year of the Bachelor's Degree in Physiotherapy. It is worth 6 ECTS credits and is a compulsory subject area within the degree. Health Law and Management Skills introduces students to the basic rules that health professionals must know in order to practice their profession, and ensures the acquisition of management skills that will help them to correctly carry out tasks of physiotherapy besides those that are strictly clinical/care-based.

## 3. SKILLS AND LEARNING OUTCOMES

### Basic skills (CB, by the acronym in Spanish):

- CB1: Students have shown their knowledge and understanding of a study area that builds on general secondary school education, and are usually at the level where, with the support of more advanced textbooks, they may also demonstrate awareness of the latest developments in their field of study.
- CB2: Students know how to apply their knowledge to their work or vocation professionally and have the skills that are usually demonstrated by forming and defending opinions and solving problems within their study area.
- CB4: Students can convey information, ideas, problems and solutions to both specialist and non-specialist audiences.
- CB5: Students have developed the necessary learning skills to undertake further studies with a high degree of independence.

### Cross-curricular skills (CT, by the acronym in Spanish):

- CT1: Decision making.

- CT3: Organisational and planning skills.
- CT4: Analysis and synthesis skills.
- CT6: Information management.
- CT20: Initiative and entrepreneurial spirit.
- CT21: Leadership.

**Specific skills (CE, by the acronym in Spanish):**

- CE95: Understand the history of Spanish healthcare up to its current setup.
- CE96: Learn about the Spanish Healthcare System and the division of powers.
- CE97: Knowledge of the regulations applicable to the profession of Physiotherapy and the general regulations of healthcare professions
- CE98: Knowledge of the basic principles of managing public and private health facilities.
- CE99: Know how to handle the basic tools of governance in healthcare administration.

**Learning outcomes (RA, by the acronym in Spanish):**

- RA1. Understanding of the current Spanish healthcare system from a historical perspective.
- RA2. Ability to acquire the relevant legal knowledge in the context of physiotherapy.
- RA3. Knowledge of the basic principles of health facilities management.
- RA4. Ability to understand the concept of the health profession from a legal point of view.

The following table shows how the skills developed in the subject area relate to the intended learning outcomes:

Skills	Learning outcomes
CB1, CB5, CT3, CT4, CE95, CE99	<b>RA1.</b> Understanding of the current Spanish healthcare system from a historical perspective.
CB1, CB4, CB5, CT3, CT4, CT20, CE97, CE99	<b>RA2.</b> Ability to acquire the relevant legal knowledge in the context of physiotherapy.
CB1, CB4, CT4, CT6, CT21, CE96, CE97, CE98	<b>RA3.</b> Knowledge of the basic principles of health facilities management.
CB2, CB4, CB5, CT1, CT6, CT20, CE96, CE98	<b>RA4.</b> Ability to understand the concept of the health profession from a legal point of view.

## 4. CONTENTS

The subject is organised into six learning units, which in turn are divided into topics:

**Unit 1. Basic Health Law: Regional and National**

- 1.1. Introduction to Health Law. Sources of law
- 1.2. The concept of crime
- 1.3. Spanish Law 41/2002 on Patient Autonomy and Clinical Records & Documentation.
- 1.4. Data protection

**Unit 2. Brief historical review of Spanish healthcare**

**Unit 3. The Regulation of Healthcare Provision in the Region of Madrid Health Law**

- 2.1. Liability of health professionals. (Mock trial activity)
- 2.2. National Health System: financing. Core services of the National Health System: Primary Care and Specialised Care.

- 2.3. Law on the prevention of occupational hazards.
- 2.4. The physiotherapist in the field of sport.

#### **Unit 4. Basic Concepts of Healthcare Management**

- 4.1. Skills and functions of the physiotherapist.
- 4.2. Rules of conduct and disciplinary action.
- 4.3. Company location and market research.

#### **Unit 5. Marketing and Trends in the Health Pseudo-market**

- 5.1. SWOT analysis.
- 5.2. Potential customers (target).
- 5.3. Marketing strategies. The purchasing decision-making process.

#### **Unit 6. Human Resources Management**

- 6.1. Human resources management and planning.
- 6.2. Positive leadership. Workshop. Selection process.
- 6.3. Tools for the management model. Types of companies (legal status and employment contracts)

#### **Unit 7. Introduction to Economic and Budget Analysis.**

- 7.1. Requirements for setting up a company in the healthcare industry.
- 7.2. Budget items and aid.
- 7.3. Economic report.

## **5. TEACHING-LEARNING METHODS**

The types of teaching-learning methods are as follows:

- Lecture.
- Dialogic learning.
- Independent learning.
- Problem-based learning.

## **6. LEARNING ACTIVITIES**

The types of learning activities, plus the amount of time spent on each activity, are as follows:

#### **On campus:**

<b>Learning activity</b>	<b>Number of hours</b>
Lecture	26 h
Classroom practicals	20 h
Practical exercises	4 h
Independent learning	50 h
Case analysis	18 h
Issues	22 h
Tutorials	10 h

<b>TOTAL</b>	<b>150</b>
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## 7. ASSESSMENT

The assessment systems, plus their weighting in the final grade for the subject area, are as follows:

**On campus:**

Assessment system	Weighting
Knowledge test	50%
Learning portfolio	50%

On the Virtual Campus, when you open the subject area, you can see all the details of your assessable tasks and the deadlines and assessment procedures for each task.

The subject area is divided into two overall blocks: Health Law and Management Skills. Each block is worth 50% of the subject area, and the assessable tasks for each one are detailed below:

Law 50% (minimum 5)	Objective tests (minimum 5)	Objective test 1 (minimum of 5 required for calculating the average)	37,5%
		Objective test 2 (minimum of 5 required for calculating the average)	37,5%
	Learning activities	Simulations	20%
		Attendance	5%
Management Skills 50% (minimum 5)	Objective test (minimum 5)	Objective test 3	25%
	Paper/project (minimum 5)	Paper/project	50%
	Learning activities	Attendance and activities	25%

### 7.1. Ordinary exam period

To pass the subject area in the ordinary exam period (resits), students will need a final grade higher than or equal to 5.0 out of 10.0 (weighted average) for the subject area.

Follow-up and commitment to your studies are essential for assessing your learning and to ensure we provide you with quality teaching. Therefore, to pass the subject area in the ordinary exam period, you

must attend at least 50% of the on-campus sessions, as well as hand in all the activities and achieve a minimum grade of 5 out of 10, both in the objective tests and in the practical management work (you must pass both blocks in order to pass the subject area). Please note the language rules and plagiarism regulations in the annexes, which also apply.

You must achieve a mark of 5 or higher in each individual block in order to pass the subject area. Students who do not pass the Health Law or Management Skills block in the ordinary exam period must resit the block they have failed in the extraordinary exam period

## 7.2. Extraordinary exam period (resits)

To pass the subject area in the extraordinary exam period (resits) you must obtain a grade higher than or equal to 5.0 out of 10.0 as the final grade (weighted average) for the subject area.

To pass the subject area in the extraordinary exam period, you must hand in all the tasks that you did not hand in or pass during the ordinary exam period, taking into account the teacher's comments and insights. A minimum grade of 5 out of 10 in both blocks is required to pass the subject area. The health management project must be submitted and presented in the same way as in the ordinary exam period. All the requirements applicable to the ordinary exam period remain unchanged.

## 8. TIMELINE

The timeline with submission dates of assessable tasks for the subject area is indicated in this section:

Assessable tasks	Date
Task 1. Law - first objective test	Week 8
Task 2. Simulation - practical case study	Week 10
Task 3. Simulation - selection process	Weeks 11-12
Task 4. Management skills - project presentation	Weeks 13-15
Task 5. Management skills - objective test	Week 16
Task 6. Law - second objective test	Week 17

The timeline may be subject to modifications for logistical reasons. Students will be informed of any changes in due time via the appropriate channels.

## 9. BIBLIOGRAPHY

The recommended bibliography is indicated below:

Law:

- Law 41/2002 of 14 November, basic law regulating patient autonomy and rights and obligations regarding clinical information and documentation. BOE 15-11-2002, no. 274.
- Law 14/1986 of 25 April 1986 on General Health. BOE 29-04-1986, no. 102.

Articles, books and manuals:

- Cantero Rivas R, Estañ Torres MC. La colisión de derechos fundamentales. La confrontación entre el derecho de acceso a la historia clínica, la protección de los intereses del médico y de la intimidad del paciente. Análisis del artículo 18 de la Constitución Española. Análisis de diversas cuestiones en materia de Seguridad Social. 2001: 293-324.
  - Estañ Torres C, Fernández Rosa L. Apuntes de Legislación para Fisioterapeutas. Madrid: Fundación Universitaria San Pablo CEU; 2016.
  - Palomar Olmeda A, Cantero Martínez J. (dir) Tratado de Derecho Sanitario Volumen I. Navarra: Aranzadi; 2013.
  - Palomar Olmeda A, Cantero Martínez J. (dir) Tratado de Derecho Sanitario Volumen II. Navarra: Aranzadi; 2013.
  - Plaza de Diego R, Álvarez Conde E. (coord.) Derecho público y administración de la Comunidad de Madrid (1983-2008). Madrid: Instituto madrileño de Administración Pública: Tirant lo Blanch; 2008.
- Management skills:
- Cabo J. Gestión sanitaria integral: pública y privada. Madrid: CEF-Udima; 2010.
  - Muñiz L. Planes de negocio y estudios de viabilidad: software con casos prácticos y herramientas para elaborar DAFO y evaluar un plan de viabilidad. Madrid: Profit Editorial; 2010.
  - Temes Montes JL. Gestión clínica. Arbor CLXX. 2001; 670: 363-370.
  - Ortún Rubio V. Gestión clínica y sanitaria: de la práctica diaria a la academia, ida y vuelta. Madrid: Masson; 2003.

## 10. EDUCATIONAL GUIDANCE, DIVERSITY AND INCLUSION UNIT

From the Educational Guidance, Diversity and Inclusion Unit we offer support to our students throughout their university life to help them reach their academic achievements. Other main actions are the students inclusions with specific educational needs, universal accessibility on the different campuses of the university and equal opportunities.

From this unit we offer to our students:

1. Accompaniment and follow-up by means of counselling and personalized plans for students who need to improve their academic performance.
2. In terms of attention to diversity, non-significant curricular adjustments are made in terms of methodology and assessment for those students with specific educational needs, pursuing an equal opportunities for all students.
3. We offer students different extracurricular resources to develop different competences that will encourage their personal and professional development.
4. Vocational guidance through the provision of tools and counselling to students with vocational doubts or who believe they have made a mistake in their choice of degree.

Students in need of educational support can write to us at:

[orientacioneducativa@universidadeuropea.es](mailto:orientacioneducativa@universidadeuropea.es)

## 11. STUDENT SATISFACTION SURVEYS

Your opinion matters!

Universidad Europea encourages you to complete our satisfaction surveys to identify strengths and areas for improvement for staff, the degree and the learning process.

These surveys will be available in the surveys area of your virtual campus or by email.

Your opinion is essential to improve the quality of the degree.

Many thanks for taking part.